

### **ASBESTOS/AHERA**

Our school district is required by law to notify occupants of the buildings about the existence of friable and nonfriable asbestos. The district has had the buildings inspected and has a management plan in operation, equipment has been purchased, and appropriate records are being maintained.

The asbestos management plan indicates the location, condition and response act to minimize the exposure of asbestos to the building occupants. Questions can be directed to the Head Custodian or to Superintendent Tom Ridder at the Jr.-Sr. High School at 644-2250.

### **PHYSICAL AND SEXUAL ABUSE**

The Iowa Legislature passed a law dealing with physical and sexual abuse of children by school employees. The requirement under this law is that the school name a person within the school to be the primary investigator of any complaint given to that person. The Board of Education has named Bailey Krueger (644-2250), secondary guidance counselor, as the primary investigator. Lanae Chase (644-2168), school nurse, has been named as an alternate investigator.

### **STUDENT RECORDS/ DIRECTORY INFORMATION**

The family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the district receives a request for access. Parents or eligible students must submit to the school principal (or appropriate

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school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements to access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible students believes are inaccurate or misleading or in violation of the student's privacy rights. Parents or eligible students may ask the school district to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for such an amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcements unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, AEA employees, medical consultant, or therapist) or a parent or student serving on an official

committee, such as disciplinary or grievance committee or students assistance team, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to inform the school district that the parents does not want directory information, as defined below, to be released. Any student over the age of eighteen or parent not wanting this information released to the public must make objection in writing to the principal. The objection needs to be renewed annually.

NAME, ADDRESS, TELEPHONE LISTING, DATE AND PLACE OF BIRTH, MAJOR FIELD OF STUDY, PARTICIPATION IN OFFICIALLY RECOGNIZED ACTIVITIES AND SPORTS, WEIGHT AND HEIGHT OF MEMBERS OF ATHLETIC TEAMS, DATES OF ATTENDANCE, DEGREES AND AWARDS RECEIVED, THE MOST RECENT PREVIOUS SCHOOL OR INSTITUTION ATTENDED BY THE STUDENT, PHOTOGRAPH AND LIKENESS AND OTHER SIMILAR INFORMATION.

5. The right to file a complaint with the U. S. Department of Education concerning alleged failure by the district to comply with requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U. S. Department of Education, 400 Maryland Avenue SW, Washington, DC, 20202.

**ANNUAL NOTICE OF  
NONDISCRIMINATION**

The Logan-Magnolia Community School District offers career and technical programs in the following areas of study: Business, Health Science, Family Consumer Science, Industrial Technology, and Agricultural Science. It is the policy of the Logan-Magnolia Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions related to this policy please contact Bailey Krueger, Equity Coordinator, 1200 North 200 Avenue, Logan, IA 51546, 712-644-2250, bkrueger@lomaschools.org.

**CHEMICAL RIGHT-TO-KNOW**

This is to notify you of the hazardous chemicals that we have in our buildings. The chemicals are evaluated and the proper information is available to those it affects. For the safety of all, chemicals are stored away from students and staff who do not need them.

**OPEN ENROLLMENT**

Parents/guardians considering the use of the open enrollment option to enroll their children in another public school district in the state of Iowa should be aware of the following dates:

**March 1, 2020**--Last date for regular open enrollment for the 2019-2020 school year.  
**March 1, 2021**--Last date for regular open enrollment requests for the 2020-2021 school year. **On or before the third Friday of**

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**September 2020**--Last date for open enrollment requests for entering Kindergarten students and those students falling under the “good cause” definition for the 2020-2021 school year. **On or before the third Friday of September 2021**--Last date for open enrollment requests for entering kindergarten students and those falling under the “good cause” definition for the 2021-2022 school year.

Parents/guardians of open enrolled students whose income falls below 160% of the federal poverty guidelines are eligible for transportation assistance. This may be in the form of actual transportation or in the form of a cash stipend.

Parents should be aware that open enrollment may result in the loss of athletic eligibility. For further details, contact the superintendent’s office.

**LOCKER INSPECTIONS**

Student lockers are the property of the school district. Students shall use the lockers assigned to them for storing their school materials and personal items necessary for attendance at school. It shall be the responsibility of each student to keep his/her assigned locker clean and undamaged. The expenses to repair damage done to a students’ locker are charged to the student.

To ensure students are properly maintaining their assigned locker, the principal of the building may periodically inspect all or a random selection of lockers. Either students or another individual will be present during the inspection. Student lockers may also be searched at any time without advance notice in compliance with board policy regulating search and seizure.

**POST-SECONDARY ENROLLMENT  
OPTIONS ACT**

The Post-Secondary Enrollment Options Act, Iowa Code, Chapter 261-c, authorizes an opportunity to promote vigorous academic pursuits and to provide a wider variety of options to high school students, by enabling certain students to enroll part-time in certain nonsectarian courses in eligible, post-secondary institutions of higher learning in Iowa. If interested, contact the high school counselor.

**SEARCH AND SEIZURE**

School district property is held in public trust by the School Board. School district authorities may, without a search warrant, search students or protected student areas based on a reasonable and articulable suspicion that a school district policy, rule, regulation or law has been broken. The search shall be in a manner reasonable in scope in order to maintain order and discipline in the schools, promote the educational environment, and protect the safety and welfare of students, employees and visitors to the school district. The furnishing of a locker, desk or facility or space owned by the school and provided as a courtesy to a student, even if the student provides a lock for it, shall not create a protected student area and shall not give rise to an expectation of privacy with respect to the locker or other facility.

School authorities may seize any illegal, unauthorized or contraband materials discovered in the search. Items of contraband may include but are not limited to nonprescription controlled substances, marijuana, cocaine, amphetamines, barbiturates, apparatus used for controlled substances, alcoholic beverages, tobacco,

weapons, explosives, poisons and stolen property. Such items are not to be possessed by a student while they are on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated vehicles or school or chartered buses; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Possession of such items will be grounds for disciplinary action, including suspension or expulsion, and may be reported to local law enforcement officials.

The board believes that illegal, unauthorized or contraband materials may cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees or visitors on the school district premises or property within the jurisdiction of the school district.

### **HOMELESS STUDENTS**

If anyone in the Logan-Magnolia Community School District is aware of homeless students, or students who are not attending school and they are believed to be of compulsory school age, they are encouraged to notify the building principals, who will in turn, encourage these youths to enroll in school.

If you are a homeless and feel you have been denied access to a free and appropriate public education, please contact Bailey Krueger, High School Guidance Counselor, 1200 N 2nd Avenue, Logan, IA 51546, phone 712-644-2250.

## **2020-21 Annual Notifications** **USE OF VIDEO CAMERAS ON SCHOOL BUSES**

The Logan-Magnolia CSD Board of Education has authorized the use of video cameras on school buses. The video cameras will be used to monitor student behavior, to maintain order on the school buses, to promote and maintain a safe environment. Students and parents are hereby notified that the content of the videotapes may be used in a student disciplinary proceeding. The contents of the videotapes are confidential student records and will be treated as such. Videotapes will only be retained if necessary for use in a student disciplinary proceeding or other matters as determined necessary by the administration. Parents may request to view videotapes of their child if the videotapes are used in a disciplinary proceeding involving their child.

### **NO CHILD LEFT BEHIND**

Parents/Guardians in the Logan-Magnolia Community District have the right to learn about the following regarding their child's teachers' qualifications: state licensure status, special endorsements for grade level/subject area taught, and baccalaureate/ graduate certification/degree. Parents/Guardians may request this information from the office of the Superintendent by calling Superintendent Tom Ridder or by sending a letter of request to Office of the Superintendent, 1200 N 2nd Avenue, Logan, IA 51546-1060.

The Logan-Magnolia Community School District ensures that parents will be notified in writing if their child has been assigned, or has been taught by a teacher for four or more consecutive weeks by a teacher who is not considered highly qualified.

## **ANTI-BULLYING/HARASSMENT POLICY**

The Board prohibits harassment, bullying, hazing, or any other victimization, of students, based on any of the following actual or perceived traits or characteristics, including but not limited to, race, color, age, national origin, gender, sexual orientation, gender identity, marital status, socioeconomic status, religion, creed, sex, physical attributes, physical or mental ability or disability ancestry, political party preference, political belief, or familial status. Harassment against employees based upon race, color, creed, sex, sexual orientation, gender identity, national origin, religion, age, gender, marital status, socioeconomic status or disability is also prohibited.

## **EQUAL EDUCATIONAL OPPORTUNITY STATEMENT**

The policies of the Logan-Magnolia Community School District prohibit discrimination on the basis of sex, race, national origin, creed, marital status, or disability in its educational programs, activities, or employment policies as required by Title VI and VII of the 1964 Civil Rights Act, Title IX of the Educational Amendments, and Section 504 of the Federal Rehabilitation Act of 1973.

The curriculum content and instructional materials utilized by the Lo-Ma School District are designed to reflect the cultural and racial diversity present in the United States and to demonstrate the variety of careers, roles, and lifestyles available to men and women in our society. Curriculum and teaching strategies utilized in the classroom will reduce stereotyping and eliminate bias on the basis of sex, race, color, gender, creed, age, national origin, sexual orientation, gender identity, marital status, socioeconomic status, ethnicity,

religion and disability. The curriculum will foster respect and appreciation for the cultural diversity found in our country and will bring about an awareness of the rights, duties, and responsibilities of each individual as a member of a pluralistic society. Students who feel they have been discriminated against are encouraged to report it to school administrators immediately. Inquiries may also be directed in writing to the Director of the Region VII Office of Civil Rights, U.S. Department of Education, 310 W. Wisconsin Ave., Ste. 800, Milwaukee, WI, 53203-3393, (14) 291-1111, or the Iowa Department of Education, Grimes State Office Building, Des Moines, IA, 50319-0146, (515) 281-5294.

**NOTICE: CORPORAL PUNISHMENT,  
RESTRAINT, AND PHYSICAL  
CONFINEMENT AND DETENTION**

State law forbids school employees from using corporal punishment against any student. Certain actions by school employees are not considered corporal punishment. Additionally, school employees may use “reasonable and necessary force, not designed or intended to cause pain” to do certain things, such as prevent harm to persons or property.

State laws also places limits on school employees’ ability to restrain or confine or detain any student. The law limits why, how, where, or for how long a school employee may restrain or confine and detain a child. If a child is restrained or confined and detained, the school must maintain documentation and must provide certain types of notice to the child’s parent.

If you have any questions about this state law, please contact your school. The complete text of the law and additional information is

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available on the Iowa Department of Education’s web site: [www.iowa.gov/educate](http://www.iowa.gov/educate).

**DISTRICT DEVELOPED SERVICE  
DELIVERY PLAN**

The Logan-Magnolia District Developed Service Delivery Plan is available on the Lo-Ma District Website and in the Elementary and Jr./Sr. High Administrative Offices.