



Logan-Magnolia Community School District

2021-2022 School Lunch Guidelines

*****PLEASE READ CAREFULLY*****

It is our goal at Logan-Magnolia CSD to provide nutritious meals for your students daily. The district serves both breakfast and lunch daily to their students. The school has opted to participate in the Seamless Summer Option for the coming year. What this means for your family is that meals will be available, free of charge again this year, due to special funding through that program.

We are encouraging all parents/guardians to complete a Free and Reduced-Price Meal application as there are benefits to both families and the school district based on the results of the applications being completed. Applications are available in both the elementary and high school office as well as on the school's website.

The district will continue the use of Family Meal Accounts through JMC. We encourage you to set up a JMC account so that you can view your lunch account activity and balance. This policy has been created to inform parents/guardians of the procedures that are in place so that we can continue to provide your students with nourishing meals.

Breakfast

Breakfast is served in both the Elementary and Jr./Sr. High School buildings. Breakfast is in the lunchroom in the Elementary and is served from 7:45 a.m. to 8:15 a.m. In the Jr./Sr. High School breakfast is served in the commons from 7:45 a.m. to 8:10 a.m.

Elementary Students

Balances from your Family Meal Account from the previous school year will be carried over to the current school year.

Elementary students may purchase extra milk at snack time. This is an extra cost of **\$.45** each day or **\$2.25** weekly or a monthly cost of **\$9.00**. If you do not wish your student to participate in this, please let the appropriate teacher(s) know. Also, please communicate this information to your student so they are aware of your wishes. Parents/guardians are responsible for any debt incurred from these purchases.

Please keep in mind that if your Family Meal Account reaches a balance of $-\$5.00$ or more your student(s) will not be allowed to purchase the extra milk.

Elementary students are served fruits and vegetables each lunch service. All meals offered are complete meals and meet the meal guidelines.

Jr. /Sr. High School Students

Students entering Jr. High or Sr. High will continue to use the same Family Meal Account. The balance of their Family Meal Account from the previous school year will be carried over to the current school year.

Students who begin the school year with a negative balance will not be able to make any charges to their Family Meal Account until their account has a positive balance.

Jr./Sr. High School Students may buy extra ala carte items during breakfast and lunch. If you do not wish your student to buy extra items, you must communicate this to them. Parents/guardians are responsible for any debt incurred from these purchases.

All meals offered are complete meals and meet the meal guidelines. If a Jr./Sr. High student refuses the vegetable and fruit component at lunch, all items served will be charged at ala carte prices.

How to View Lunch Accounts on JMC

Parents/guardians are encouraged to set up an account on JMC if they have not already done so. When you have an account on JMC you will be able to view your student's meal account. This is especially helpful in the Jr./Sr. High School where ala a carte items are available for purchase. Below are the steps to follow, after you have set up your JMC account, so that you may view your Family Meal Account.

1. Go to the school web site
2. In the top left corner, there is a **LO-MA JMC** button. Click on that button to take you to the JMC home page.
3. Choose "Parents"
4. Put in your username and password
5. On the left you will choose "Lunch"
6. You will see two different screens. The top screen shows you daily transactions. The bottom screen you will be able to view individual purchases. Choose the name of the student and this will show you, their purchases.

Making Deposits on Your Family Meal Account

You may make a deposit to your JMC Family Meal Account by sending in a check, cash, money order or you may take advantage of online deposits through PaymentSpring via the JMC Website. There is a fee associated with the online deposits. You must have a JMC account set up to use this payment option. Payments may be sent to school with your student or dropped off at either the High School or Elementary office.

Notification of a Low Balance

Parents/guardians will be notified through JMC if their Family Meal Account has reached a balance of **\$10.00 per person** listed on the account. For example, if a family has 3 individuals listed on their account, they will receive notice when their balance falls below \$30.00. This is so families have ample notice that a deposit is needed in their account. These notifications will be in the form of an email, phone call or text message. JMC will send notifications twice a week.

All money turned into the office will be posted to your Family Meal Account by the NEXT BUSINESS DAY. Please be sure to turn in your payments in a timely manner so your students can continue to enjoy a hot, wholesome breakfast and lunch.

Notification of a Delinquent Account

It is the policy of the Logan-Magnolia CSD to maintain accurate information on balances of Family Meal Accounts. Parents/guardians will be notified through JMC 101 On-Line via text message or phone call that their Family Meal Account has reached a balance of **negative \$30.00**. If a payment is not received by the end of the next school day **NO ONE** listed on the Family Meal Account will be allowed to charge to the account.

The Superintendent will be responsible for enforcing the Elementary procedures for delinquent accounts and the Nutrition Fund Coordinator &/or Superintendent will be responsible for enforcing the Jr. / Sr. High procedures for delinquent accounts.

All money turned into the office will be posted to your Family Meal Account by the NEXT BUSINESS DAY. Please be sure to turn in your payments so your students can continue to enjoy a hot, wholesome breakfast and lunch.

Free/Reduced Meals

Free/Reduced Meal applications have been emailed to each family before the start of the school year. Applications are also on our school web site ***lomaschools.org***, and in both the Elementary & Jr./Sr. High School office. **WE ARE ASKING EVERY FAMILY TO COMPLETE THIS APPLICATION REGARDLESS OF WHETHER YOU FEEL YOU MIGHT QUALIFY FOR THESE BENEFITS.** If you complete the application and are eligible for benefits but do not want to participate, you may decline the benefits. The school may be eligible for some federal funds based on our eligibility rate. The only way we know if we are eligible for these funds are when parents complete the Free/Reduced Meal Application. Please take a few minutes to complete this form and return it to school. The process is confidential, and you will be notified of the results by mail and will have the opportunity to decline benefits if you chose.

Applications must be filled out at the beginning of every school year. If you qualified for meal assistance last school year a new application must be filled out for the current school year. Failure to do this will result in your meal status to be changed to “paying” status. The carry over period expires **30 days** into the school year.

Assistance for Delinquent Accounts

The Logan-Magnolia CSD will strive to provide high-quality meals at a reasonable cost to the families of our school community. Keeping your Family Meal Account current shows personal responsibility and helps keep our food service program strong. It also ensures all children have access to healthy food they need to focus in the classroom.

We are more than willing to work with families with financial difficulties. Please do not wait until you have a negative balance to contact us if you are having financial issues, even if they are temporary. We have free/reduced lunch forms available in the High School or Elementary office and on our web site ***lomaschools.org***. Your lunch status can be changed at any time during the year if your situation changes.

If your Family Meal Account has a negative balance a payment arrangement can be set up to assist you. The Logan-Magnolia CSD Nutrition Program may have funds available to assist families who may have financial difficulties. These options are available throughout the school year. Information can be provided at your request.

If you have any questions about your Family Meal Account or how to apply for assistance you may contact Paula Stueve at pstueve@lomaschools.org or 712-644-2250 ext. 1127.

It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age or religion in its programs activities or employment practices as required by the Iowa Code section 216.6, 216.7 and 216.9. If you have any questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office Building, 400 E. 14th Street, Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; website: <https://icrc.iowa.gov/>.